

COURSE AND TEACHING RATINGS MOA

Whereas, the Covid-19 pandemic has substantially altered the manner in which instruction is being provided to the students; and

Whereas, it is nevertheless important for student evaluations of faculty members to take place in order to support applications for reappointment and tenure and to provide faculty with formative feed-back; and

Whereas, the University and the Union have agreed to modify FPS 49 in order to facilitate and clarify how student evaluations should be conducted; and

Therefore, the Parties have agreed to the following:

1. Except as set forth herein the provisions of FPS 49 shall remain the same.
2. The adjustments set forth herein to the Course and Teacher Ratings (CTRs) shall be effective only for the 2020-2021 academic year
3. CTRs will only be administered through the online system that was tested in the Spring 2020 semester; there will be no paper versions of CTRs available. The online link to CTRs will be available for no longer than 48 hours after the start time set by the faculty member.
4. For the 2020-2021 academic year, CTRs are expected, but not required, to be administered for all courses with enrollment greater than five students. Please note however that CTRs are an important component in the reappointment, tenure, promotion, and professor incentive process.
5. Scores from CTRs for the Fall 2020 semester will not be made available through the searchable database in the Portal at any point in the future. Quantitative scores will only be available to the faculty, chairs, upper administration. Qualitative comments will continue to only be accessible to the individual faculty members.

To determine the inclusion of Spring 2021 scores into the searchable database on the Portal, scores from the Fall 2020 semester will be analyzed to assess their congruence with the Fall 2019 semester. The Joint Standing Committee will meet by January 15, 2021 to agree on the comparisons to be analyzed between the two datasets. The final decision regarding inclusion or exclusion of the Spring 2021 results will be agreed upon by the Joint Standing Committee by February 28, 2021.

6. Any use or documentation of CTR scores from the 2020-2021 academic year will be accompanied by the following statement on the document: "Scores from the 2020-2021 academic year may be impacted by the global COVID-19 pandemic and should be interpreted with caution."

7. CTRs for the 2020-2021 academic year standing alone should not be used as the primary basis for negative personnel action at any point in the future.

Dated: November 16, 2020

Elisabeth J. Ploran

Elisabeth J. Ploran, Ph.D
President, Hofstra Chapter of the AAUP

Dated: November 16, 2020

Herman A. Berliner

Herman A. Berliner, Ph.D
Provost and Senior Vice President for
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